## 

## History

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| --- | --- | --- | --- |
| **Author** | **Date** | **V** | **Description** |
|  |  | 1.0 | Initial Document. |

***Important Note****: these instructions are used to move a package from one OVSC instance to another one after the package is made available on MDEV (e.g. move from MDEV to Staging). Instructions must be clear enough so that they can be executed by somebody not aware of the details of the package.*

*When later moving this package to other instances, these instructions will be executed as follows:*

1. *the unload script(s) is executed on the source OVSC instance (i.e. an unload file is created)*
2. *“Manual instructions before importing unload file” are executed on the target instance*
3. *The unload file(s) are imported in the target OVSC instance*
4. *“Manual instructions after importing unload file” are executed on the target instance*

## 1. Manual instructions before importing unload file

|  |  |  |
| --- | --- | --- |
| **Task** | **Target Element (table, form, other object)** | **Action** |
|  |  |  |

## 2. Unload scripts

|  |  |
| --- | --- |
| “Structure” **Unload Script** file name (used to create a new unload file from the MDE to be subsequently applied to Staging and Production) | **Unload script Name**:  *Note: this unload script will have to be loaded in MDEV as part of moving the package to MDEV.*  *The unload script shouldn’t contain:*   * *dbdict definitions (for existing tables) as instances are using Oracle instead of P4.* ***Update to existing tables must be documented as manual instructions****.* * *The definition of the unload script itself* * *test data (use line below to load test data to be used in Staging only)*   **Unload script** **unload file**(*embed, e.g. using copy and paste from Windows Explorer to Word, the unload script defined as an unload file, e.g. MS.PackageXYZ.Unload.Script.unl*):    **Screen shot of unload script definition:** |
| “Data” **Unload Script** file name  (used only as test data in testing environments; they won’t be moved to Production) |  |

## 3. Manual instructions after importing unload file

|  |  |  |
| --- | --- | --- |
| Task | Target Element  (table, form, other object) | Action |
|  |  |  |

## 4. Production data migration instructions

*Note: these instructions should be executed to update production data on the target OVSC instance (e.g. to update existing customer data, tickets…) if this package requires it (e.g. to store a default value in a new dbdict field created as part of this package…)*

|  |  |  |
| --- | --- | --- |
| **Task** | **Target Element (table, form, other object)** | **Action** |
| 1 | Name of table, as defined in OVSM (exact same spelling) | One line per action |

## 4.1 Data migration verification

*Note: These instructions should be executed to verify production data update was successful.*

|  |  |  |
| --- | --- | --- |
| **Task** | **Target Element (table, form, other object)** | **Action** |
| 1 | Name of table, as defined in OVSM (exact same spelling) | One line per action |